

LAND USE INTENT FORM

Town of Vermont, Dane County, Wisconsin

I. Introduction

This Land Use Intent Form is to be completed and submitted to the Plan Commission with any request for approval of rezoning, residential development, conditional use permit, or other land-use action. **Applicants shall submit 11 copies of this form and all required documentation in an easily legible size and format.**

The purposes of this form are to:

1. Provide applicants with a list of required information to be submitted with requests to the Plan Commission for approval of land-use actions.
2. Provide the Plan Commission with the information required to determine whether proposed land-use actions are consistent with the Town Land Use Plan and ordinances.
3. Provide future applicants and Plan Commissions with a record of land-use actions for use in evaluating future proposals affecting the subject property.

All applicants must complete Sections II and IV, and the part(s) of Section III that pertain to the requested action.

II. Background Information

A. Property Description

Address: _____

Location: _____ 1/4 _____ 1/4 of Section _____

B. Current Owner

Name _____

Address _____

Phone _____

C. Applicant (if different from current owner)

Name _____

Address _____

Phone _____

III. Required Information

A. Action Requested (check those applicable)

_____ **Zoning change.**

Complete Section III.B.

_____ **Approval of home site.**

Complete Section III.C.

_____ **Approval of driveway location.**

Complete Section III.D. Complete

and submit a Driveway

Construction Application (available

from the Town Clerk).

_____ **Conditional use permit.**

Complete Section III.E.

_____ **Other.**

Complete Section III.F.

B. Zoning Change

- 1. A zoning change is requested to rezone _____ acres to the _____ zoning district.
- 2. The property is part of an existing parcel containing a total of _____ acres, which is currently zoned _____.
- 3. The parcel to be rezoned will _____ remain under current ownership _____ be sold to _____

- 4. Number of acres currently owned _____
- 5. Number of potential development rights _____
- 6. If this proposal is approved, _____ potential development rights will remain with the original property, and _____ will be allocated to the rezoned parcel.

Reason for zoning change: _____

Additional information to be submitted with the application:

- 1. A surveyor's map (preliminary surveyor's map is acceptable) showing
 - the property from which the rezone parcel is to be divided
 - the rezone parcel, with dimensions and locations of corners
 - acreages of the existing property and the rezone parcel
 - the location of the property relative to adjacent and nearby roads

The applicant shall stake the corners of the rezone parcel prior to the site visit by the Plan Commission.

Additional pertinent information: _____

C. Approval of home site

Number of acres in the parcel _____
 Number of potential development rights _____

The parcel is currently zoned _____
 An application to rezone to _____ has been submitted.

Additional information to be submitted with the application:

- 1. A site plan showing:
 - boundaries of the parcel
 - location of the property relative to adjacent and nearby roads
 - location of the proposed home site, with dimensions to the boundaries of the parcel. The home site should be located within a maximum 100'x150' envelope.
 - location of any other proposed structures
 - location of existing structures
 - location of any existing or proposed private sewage system
 - location of existing and proposed driveway(s), with dimensions to property boundaries
 - percentage and direction of slopes at the home site and driveway locations
 - tillable land and wooded areas
 - location of ridgelines if any
 - location of any surface water within 1,000 feet of any land to be disturbed

2. The site plan need not be drawn precisely to scale, but it must show the locations of the building site, driveway, and other pertinent features with reasonably accurate proportions.
3. An erosion control plan is required if construction will disturb any slope exceeding 20%, or any land within 1,000 feet of any stream, wetland or other surface water. Contact the Dane County Land Conservation Office for assistance with preparing an erosion control plan.
4. A Dane County approved soil test report indicating suitability for a private sewage system is required for final site approval. Preliminary site approval can be granted without this document, but the owner will need to reapply for final site approval after receiving the approved soil test report.

The applicant shall stake the corners of the home site envelope prior to the site visit by the Plan Commission.

Additional pertinent information: _____

D. Approval of driveway location

Complete and submit a Driveway Construction Application (available from the Town Clerk).

E. Conditional use permit

A conditional use permit (CUP) is requested for _____

The proposed CUP will apply to a parcel of ____ acres. This parcel is part of an existing parcel containing a total of ____ acres, which is currently zoned ____.

Additional information to be submitted with the application:

1. A surveyor's map showing
 - the property in which the CUP parcel is located
 - the CUP parcel, with dimensions and locations of corners
 - acreages of the existing property and the CUP parcel
 - the location of the property relative to adjacent and nearby roads

The applicant shall stake the corners of the CUP parcel prior to the site visit by the Plan Commission.

Additional pertinent information: _____

F. Other land-use action

Describe the action requested: _____

Additional information to be submitted with the application:

1. A site plan showing
 - boundaries and location of the property in question
 - locations of pertinent existing and proposed driveways and structures, with dimensions
2. Other supporting information required to evaluate the conformance of the request with the Town Land Use Plan and ordinances.

IV. Certification

As owner/applicant of the above described property, I/we certify that the information provided herewith is true to the best of my/our knowledge, and agree to abide by the provisions of the Town of Vermont Land Use Plan and Ordinances.

Owner name (print) _____

Owner signature _____ Date _____

Applicant name (print) _____

Applicant signature _____ Date _____

Received on this _____ day of _____, 200__

by _____ (town officer)

V. Actions

Plan commission action: ___ approved ___ not approved _____ (date)

Fees paid _____ (amount) _____ (date)

Comments:

Board of Supervisors action: ___ approved ___ not approved _____ (date)

Comments:

County Board action: ___ approved ___ not approved _____ (date)

Comments: